



**Office of the  
Principal Chief Commissioner of Income Tax,  
Andhra Pradesh & Telangana,**

10<sup>th</sup> Floor, Income Tax Towers, AC Guards, Hyderabad – 500 004,  
Tel. No. 040 – 23425474, Fax 040 - 23241427 Fax:040 23240403

No. Pr. CCAP/AP&TS/Estt/SCD/2017-18

Date: 01/01/2018

**MEMORANDUM**

**Sub: Establishment – I.T. Department, Andhra Pradesh & Telengana –  
Promotion to the cadre of Staff Car Driver, Grade-I – Allotment of Officials  
– Reg.**

\* \* \* \* \*

The under mentioned official, whose name had been approved by the Departmental Promotion Committee promotion to the cadre of **Staff Car Driver, Grade-I on regular Basis** in the pay band /scale of PB-I of Rs. 5200-20200 with corresponding grade pay of Rs. 2,800/- and such allowances as may be sanctioned from time to time, w.e.f. the date of this order, is allotted to the appointing authority mentioned in column number 3 for being posted to the office mentioned against his name in column number 4 of the table below:

Sl. No.	Name of the Official and the Office in which working Sri	To whom allotted	Office to which posted
1	2	3	4
1.	Sri M.SURESH BABU, SCD, Grade-II, O/o Pr. CCIT, AP & Telangana, Hyderabad	Addl. Commissioner of Income Tax, (Hqrs)(Admn. &Vig) Hyderabad.	O/o Pr. CCIT, AP & Telangana, Hyderabad

2. The following conditions should be mentioned the promotion order issued by the appointing authority:-

- a) His promotion is purely provisional and;
- b) He will be liable for reversion –
  - i) If after review of the vacancies, it is found that his promotion is in excess of the vacancies available.
- ( Or )
- ii) If found unfit for retention in the post of Staff Car Driver, Grade-1.
- c) His promotion as Staff Car Driver, Grade-1 is subject to the outcome of any cases pending before the Hon'ble CAT and Hon'ble Courts.
- d) The attention of the promoted official is invited to the MHA's O.M. F.No. 7/1/80-Estt-P.1 dated 26/09/1981 and Ministry of Finance, Department of Expenditure (Implementation Cell) O.M. in F.No. 01/01/2008 regarding exercising of option for fixation of pay on promotion.

- e) His seniority in the cadre of Staff Car Driver, Grade-1 will be liable to revision at any point of time, if any bonafide mistake is found with reference to any records.
- f) The official will not be eligible for pay fixation consequent to this promotion in case of his pay has already been upgraded in the scale of Staff Car Driver under ACP/MACP Scheme.
- g) The above promotion to the cadre of Staff Car Driver, Gr-I is on in-situ basis.
3. The promotion order should be issued in the prescribed proforma immediately
4. Promotion to the cadre of Staff Car Driver , Grade-I in respect of the official are in situ basis..
5. This issues with the approval of the Principal Chief Commissioner of Income Tax, AP &Telangana, Hyderabad



( KIRAN KATTA )

Addl Commissioner of Income Tax  
(H.QRS)(Admn &Vig), Hyderabad.

To:

1. The Appointing Authority mentioned in column 3 (By name) with a request to issue promotion order in respect of the above official **immediately** endorsing a copy thereof to this Office. A Copy of the same may also be marked to the Secretary ITEF,AP.&TS , Circle, Group-C Association, Hyderabad.
2. The Confidential Section of this Office.
3. The DPC File.

Copy to:

1. The CCsIT, Hyderabad/Vijayawada/Visakhapatnam and DGIT(Inv.), Hyderabad.
2. The Gen- Secretary ITEF, Group-C Association AP&TS, Hyderabad.
3. The Notice Board.



( KIRAN KATTA )

Addl Commissioner of Income Tax  
(H.QRS)(Admn &Vig), Hyderabad.